

DISTRICT 5 BEAUTIFICATION MINI-GRANT APPLICATION



COMMISSIONER
MEREDA
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DeKalb County Board of Commissioners District 5

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BEAUTIFICATION MINI-GRANT APPLICATION

PURPOSE

The purpose of the District 5 Beautification Mini-Grant program is to assist Homeowner's and Community organizations located in the district to make improvements to the overall appearance of the district and surrounding community. The goal of the grant program is to enhance the sense of community, environmental wellness, and improve the quality of life throughout District 5.

To qualify for this grant and receive funding, the HOA or community organization must be an established entity. **NO GRANTS WILL BE AWARDED TO INDIVIDUALS.** Applying communities must be in District 5. To verify your Commission District, please use the link to access the "Find My Commissioner" tool:

<https://dekalbgis.maps.arcgis.com/apps/instant/lookup/index.html?appid=807b4f3a22e64ba080b3d4bd29ec04df>

PROJECT DESCRIPTION

We understand that each community has unique needs. This grant program was created to help encourage community members to take pride in and responsibility for their property/neighborhoods. Examples of qualifying improvements include sign replacement and restoration, landscaping, façade improvement, tree planting, curb painting and repairs.

APPLICATION REQUIREMENTS

- In order to qualify for grant funds, the applicant must fully complete a District 5 beautification mini-grant program application. It should be submitted to district5@dekalbcountyga.gov no later than **May 15th, 2023** for general applicants. The applicant must be an HOA (Home-owner's association) Mandatory, Voluntary or Residential Civic Association. No grants will be awarded to individual persons.
- Once complete, the application will be reviewed for completion in its entirety. One approved application per community. Projects will only be approved as the funds are available.
- The application can be found on Commissioner Mereda Davis Johnson's website under the "Keep DeKalb Beautiful" tab.
- Each organization who receives funding must volunteer for a minimum of (2) community clean-ups in the district.

DEKALB COUNTY DISTRICT 5 BEAUTIFICATION MINI-GRANT APPLICATION



TO APPLY FOR THE BEAUTIFICATION MINI-GRANT
PLEASE COMPLETE THE FULL APPLICATION

ADDRESS OR PARCEL ID NUMBER

Date :

(STREET)

(CITY, STATE, ZIP CODE)

Parcel ID can be located at:

<https://dekalbgis.maps.arcgis.com/apps/instant/lookup/index.html?appid=807b4f3a22e64ba080b3d4bd29ec04df>

CONTACT INFORMATION

Primary Contact Full Name :

Primary Contact E-Mail :

Primary Contact Address :

Best Time To Call : Morning Afternoon Evenings Weekend

Secondary Contact Full Name :

Secondary Contact E-Mail:

Secondary Contact Address :

Best Time To Call : Morning Afternoon Evenings Weekend

DETAILS OF THE PROJECT

IF YOUR ORGANIZATION IS AWARDED A MINI-GRANT, HOW DO YOU INTEND TO USE THE FUNDING?

DEKALB COUNTY DISTRICT 5
**BEAUTIFICATION MINI-GRANT
APPLICATION**



DETAILS OF THE PROJECT

Project Start Date:

Project End Date :

CONTACT VERIFICATION

Signature of Applicant :

Printed Name :

Signature of Committee Chair :

Printed Name :

Signature of Finance Chair :

Printed Name :

PROPOSED BUDGET

A. Description of the Budget Items: List each resource needed to complete your project.

B. Amount from District 5 Mini Grant Funds: Enter the amount of County money you will spend on this item.

C. Other Funding Sources: Enter any cash contributions, etc., received from partners or sponsors. Applicants are strongly considered if: 1) There is already funding placed towards this project and 2) the project has a great impact on the community.

D. In-kind Goods/Services: Enter the value of the donated goods, services from partners or sponsors and volunteer labor.

E. Total: Calculate the total cost.

Description of Budget Items	Amount from District 5 Beautification mini grant(\$)	Other Funding Sources	In-Kind Goods/Services	Total
Total Budget	\$	\$	\$	\$

Please note that the sum of Columns B, C, and D must equal that of Column E.

PROJECT COMPLETION REPORT

Address of Project:

Project Title:

➤ **The project was completed on** _____.

➤ **We spent the grant allotted funds as follows (receipts are attached):**

➤ **Photos of the completed project are attached (Check Yes or No)**

Yes **No**

➤ **Our partners or sponsors, if any, provided the assistance as follows (check "N/A," if not applicable): N/A**

➤ **Actual hours contributed by volunteers _____ (add attachment if needed)**

➤ **We recommend the following changes to the District 5 beautification Mini Grant Program (Check "N/A" if not applicable)**



By signing below, I affirm and represent that I am _____ (insert name of applicant) of _____ (address of organization). On behalf of the committee's right to the photograph(s) submitted with this report and having obtained all necessary permission and consent from any and all persons appearing in the photograph(s). On behalf of the Committee and in consideration of the grant funds received by the Committee's rights to the photograph(s) and grant them to the county.

Printed Name

Signature

Date

LETTER OF INTENT

NOTE: This form is to be completed by partners or sponsors of the corridor project.

This letter is to conform that my organization, _____ (business name) will participate as a partner or sponsor with _____ in the implementation of its following District 5 Beautification Mini-Grant Program Project: _____ (name of project).

Our contribution will consist of (please check all that apply):

Cash amount of: \$ _____

In-kind Services/Goods of: \$ _____

The market value of this organization's in-kind contribution is: \$ _____

We look forward to working with this property owner on this project and will participate in upcoming publicity events for the District 5 Beautification Mini-Grant Program.

Company:

Address:

Phone:

Email Address:

Print Name

Signature